

**STIPERSTONES CE PRIMARY SCHOOL & CHIRBURY CE PRIMARY SCHOOL FEDERATION  
Annual Planner : Buildings, Health and Safety Committee**

<b>Autumn Term</b>	<b>Strategic</b>	<b>Monitoring</b>	<b>Accountability</b>	
	Elect Chair Review terms of reference and delegation of functions.	Review of works carried out during the Summer Term / school holidays	Minutes of meetings available for consultation, once they have been approved	
	Review of works required during the coming year	Review of any consultation / questionnaires concerning health and safety issues		
	Discuss work of Link Governor for PSHE	Monitor level of incidents of bullying, racist incidents		
	Discuss emotional safety of pupils. Policy review: e.g. Community Cohesion, Anti-bullying	Monitor healthy eating in school		
	Review Child Protection Policy	Monitor safeguarding procedures in school		
<b>Spring Term</b>	<b>Strategic</b>	<b>Monitoring</b>	<b>Accountability</b>	
	Health and Safety Audit to identify areas for improvement	Monitor provision for sporting activities in school		
	Arrange Fire Safety Audit and receive report, when completed.	Receive information about effectiveness of sex education materials, anti-drug information etc		
	Review School Travel Plan	Receive information about school self-evaluation. ( behaviour and Safety)		
<b>Summer Term</b>	<b>Strategic</b>	<b>Monitoring</b>	<b>Accountability</b>	
	Review Asset management Plan	Receive updates on health and safety issues/ building works	Decide, under guidance of headteacher, whether any health and safety issues should be the object of	

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			questionnaires /consultation with stakeholders.	
	Review and adopt Accessibility Plan			
	Review and adopt Health and Safety Policy			
	Evaluate effectiveness of this committee, and consider developmental changes if necessary.			

*\*delegation of function= giving final decision-making powers to a committee, rather than deferring this to the whole governing body.*